

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: August 4, 2015 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Tuesday, August 4, 2015 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Vice President Jim Kukowski, Treasurer Darrel Johnson, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. Secretary Jon Vold was absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Attorney Jeff Hane, Engineer Blake Carlson, Engineer Nate Dalager, Jual Carlson and Citizen's Advisory Committee member Ed Walsh.

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from July 1, 2015. A question was raised by Manager Brazier regarding permit application 2015-20 and clarification was made. Today's meeting agenda and the minutes of the July 1, 2015 regular meeting were approved upon a **motion** by Johnson, **second** by Kukowski, and **unanimous vote** of the Managers.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 7634 through 7659 and electronic funds transfers to PERA, MN Dept. of Revenue, and Electronic Federal Tax Payment System, as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Kukowski, a **second** by Johnson, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Plans;

- **Lower Red River WRPP** - The MN Pollution Control Agency continues to work on a 'Stressor ID' report. It is unclear when this report will be completed. Once that is done, Houston Engineer can use it to complete their tasks and reports that are included in the plan of work. The WRAPS process should be completed sometime in 2016.

- **Two Rivers WRPP** - MPCA is beginning work on the 'Stressor ID' report and needs to collect additional low flow dissolved oxygen data. The WRAPS process is scheduled to be completed sometime in 2017.

Ditches / Projects: Inspections on the various ditches and structures is nearing completion. Once completed inspections reports will be written and any necessary maintenance will be done. Cattail spraying may not be done because it appears that there will not be enough miles needed to get a helicopter sprayer to do it. However, there will be many miles of brush that needs to be cut. Money recommended extensive brush maintenance this year with follow up brush and cattail spraying in 2016.

Legislative Update: A MN Association of Watershed Districts legislative update was distributed and discussion held regarding the Governor's buffer initiative along with meetings the MN Farm Bureau has held in the Red River Valley.

Budget: The annual budget hearing will need to be held and levy certifications need to be filed with the respective counties prior to September 15, 2015. The Board set the annual budget hearing for 8:00 a.m. on Wednesday, September 2, 2015. The Administrator was directed to prepare a draft budget and advertise the hearing as required by law.

Quick Impoundment: A meeting was held between the NRCS and the TRWD to discuss the Quick "WRP" project and the details of the design. The NRCS has requested that the District provide further information regarding a project that could store up to 6,500 acre feet. The NRCS version would only store slightly over 1,000 acre feet. Engineer Blake Carlson provided details of the project to control runoff from a 30.3 square mile drainage area that would provide the existing ditches with an adequate outlet and contribute to the proposed Red River 20% flow reduction strategy. Upon a **motion** by Kukowski, **second** by Johnson, and **unanimous vote**, the Board endorsed the optimized plan and directed Carlson and Money to pursue this with the NRCS.

Springbrook PL 566 Project #10: Quotes have been received for construction of the Phase 2 portion of the project, which consists of excavating 2.5 acres of floodplain. 3 quotes were received, with the lowest being \$46,250 from Kraulik Excavating, Inc. Upon a **motion** by Kukowski, **second** by Johnson, and a **unanimous vote** of the Board, it was decided to accept the quote. District staff were directed to proceed with obtaining the NPDES permit and meeting with Kraulik to proceed with the project.

Klondike Clean Water Retention Prj. #11:

- There is a bin site and a shed on the property that was purchased from East Farms. The District has received an inquiry regarding the possibility of taking the bins. The Board discussed the matter and decided that it should be advertised for sale to be moved. The Administrator was directed to advertise by posting it in the District office and on the internet. The Board decided to offer for sale all of the bins but to keep the shed for now. The TRWD will accept proposals until September 1 at 4:00 p.m.
- CRP – A letter has been received from the Kittson FSA office stating that the request to continue CRP on the lands that were purchased has been denied. There is an opportunity for the TRWD to appeal this decision to the County

Committee. The Administrator was directed to appeal to the County Committee, and the Impoundment Committee was directed to attend the meeting.

- Engineer Dalager addressed the Board regarding information needed in order to continue moving the project forward. Two items that could be done before freeze up would be soil borings and survey work. The survey work could be done by HDR and utilize TRWD staff as well. HDR provided a quote and scope of work at \$30,455. Soil borings have been quoted between \$23,370 and \$32,383. The Board decided to hold off on the soil borings for at least one more month. Upon a **motion** by Brazier, **second** by Johnson, and **unanimous vote** of the Board, it was decided to hire HDR to perform the necessary survey work, not to exceed \$30,455.

Jual Carlson:

Carlson owns land along the south side of Kittson County Ditch #10, a ditch under the jurisdiction of the TRWD. He stated that at some point in time the ditch was cleaned and the spoil was dumped on his land without any permission or compensation. He would like to level the spoil and would like the District to pay \$600 for the work to be done. Questions were raised as to when the work was done, who performed the work, and if the TRWD did the work whether permission was obtained for any work that was done outside of the ditch right of way. Information provided by Technician M. Thompson indicated the ditch was last cleaned in 2011 and at that time the spoil was placed on the north side of the ditch, with permission from the landowner. A meeting will be held on site with Carlson to discuss the issue further.

Randall Emanuelson:

Mr. Emanuelson addressed the Board of Managers regarding permit application 2015-28. This is an after the fact permit application. He explained that he misunderstood the Rules of the Two Rivers Watershed District in that he did not think that alterations of existing ditches needed a permit from the District. He stated that he had obtained a permit from the Kittson Co. Highway Department and did not think he needed any other permits. The permit committee has met and approved the permit application with the condition that the fees be paid and that he apply for any and all other works of improvement that he is contemplating. Emanuelson requested that the fees be waived. After considerable discussion on the matter, a **motion** was made by Kukowski and **seconded** by Olsonawski to waive the \$810 permit fees. The **motion failed** upon a 3-3 vote of the Managers. Emanuelson was informed that he is required to pay the fee.

Permits:

Upon a **motion** by Brazier, **second** by Johnson, and **unanimous vote**, the Board acted on the following permits. Conditions, if any, are listed on the permit sent to the individual.

<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2015-06	Kittson Co Hwy Dept	CSAH #15	Road/Culverts/Drainage	Approved
2015-29	Jensen Farms Partnership	N. Red River 12	Tile	incomplete
2015-31	Joel Deere	Granville 17	culvert / xing	incomplete

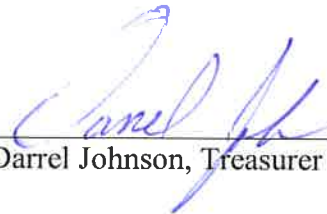
2015-32	R. Emanuelson	Teien 15	crossing	Approved
2015-33	R. Emanuelson	Teien 16	relocate crossing	Approved

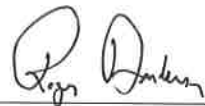
The following permits were acted upon either by the District Administrator and / or the Permit Committee. The action taken is listed below conditions, if any, are listed on the permit.

2015-19	Robert Blomquist	SW Hazelton 34	Culvert / diversion	Approved
2015-21	Brandon Clark	Deerwood 8	Culvert	Approved
2015-23	Michael Klegstad	Deer 5	Crossing 18"cmp	Approved
2015-26	Kyle Levenhagen	Percy 18	ditch, culvert	Denied
2015-27	Mark Foldesi	Barnett 15	24" cmp w/trap	Approved
	CONDITION: 18" cmp			
2015-28	R. Emanuelson	Teien 15	ditching/culvert/rock	Approved
	CONDITION: Payment of ATF fee; apply for other work of improvement			
2014-30	Teien Twp	Teien 32-33	repair restore road	Approved
2015-34	Carlson Sale Co	Deerwood 24	crossing w/ 12"	Approved

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:


 Darrel Johnson, Treasurer


 Roger Anderson, President